

RECORDER'S NOTES - Regular Meetings

The meeting of _____ Assembly on _____ was opened in regular form by Worthy Advisor _____ at _____ o'clock.

Introductions:

Name	Title
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Minutes dated _____ **were read and approved/corrected.** *(circle one)*

Treasurer's Report: Checking _____ Savings _____

Bills:

_____	_____
_____	_____

The Bills were read and approved/rejected for payment. *(circle one)*

Roll Call Question: _____

Unfinished Business:

New Business *(include all motions and names of maker of motions/seconds):*

Miscellaneous Business:

Receiving of Petitions (list names of girls petitioning):

Visitation Committee (list names of at least one adult and two girls attending):

Balloting:

were elected to receive the degrees.

Initiation was then held for:

Request for Petitions (list name of girl requesting and who it is for)

Good of the Order Introductions:

Name

Title

Responses:

Announcements:

Meeting was closed in regular form at _____ o'clock.

Respectfully Submitted,

Recorder